

## 2016 Measure B Citizens' Oversight Committee

Wednesday, May 27, 2020

### MINUTES

#### CALL TO ORDER

The Santa Clara Valley Transportation Authority (VTA) 2016 Measure B Citizen's Oversight Committee meeting was called to order by Chairperson Rose Herrera at 10:00 a.m., via video and teleconference.

#### 1. ROLL CALL

Attendee Name	Title	Representing	Status
Rose Herrera	Chairperson	Municipal/Public Finance Professional	Present
Bonnie Packer	Member	Regional Community Organization	Present
Christine Pfendt	Vice Chairperson	Professional in Management and Administration of Financial Policies, Performance Measurement and Reviews	Present
Ed Tewes	Member	Large Scale Construction Project Manager	Present
Ed Von Runnen	Member	Organized Labor Representative	Present
<i>Vacant</i>	Member	Educational Administration Professional	n/a
<i>Vacant</i>	Member	Regional Business Organization	n/a
<i>Vacant</i>	Member	Retired Federal/State/Administrative Law Judge or Mediator/Arbitrator	n/a

#### 2. ORDERS OF THE DAY

There were no Orders of the Day.

#### 3. PUBLIC COMMENT

There was no Public Comment.

#### CONSENT AGENDA

#### 4. Regular Meeting Minutes of January 29, 2020

M/S/C (Packer/Pfendt) to approve the Regular Meeting Minutes of January 29, 2020.

<b>RESULT:</b>	<b>APPROVED – Agenda Item #4</b>
<b>MOVER:</b>	Bonnie Packer, Member
<b>SECONDER:</b>	Christine Pfindt, Vice Chairperson
<b>AYES:</b>	Herrera, Packer, Pfindt, Tewes, Von Runnen
<b>NOES:</b>	None

## REGULAR AGENDA

### 5. Contract Award for 2016 MBCOC Compliance Auditor Services

Stephen Flynn, Senior Policy Analyst - Grants and Fund Allocations, provided information on the selection process for the Compliance Auditor, noting that the Subcommittee selected Moss Adams. Stephen Bacchetti and Mark Steranka, Moss Adams, provided a presentation, entitled “Measure B Citizens Oversight Committee Compliance Audit.”

**M/S/C (Tewes/Pfindt)** to authorize the General Manager, following successful negotiation of the final terms, to execute a contract with Moss Adams LLP for compliance auditor services for the 2016 Measure B Citizens’ Oversight Committee (MBCOC), as recommended by the MBCOC Compliance Auditor Subcommittee.

The base term of the contract is for four (4) years (audit cycles) at a projected maximum amount of \$159,500 (\$39,875 per year average). In addition, the contract includes three (3) optional one-year contract extensions at a maximum average amount of \$41,492 per year, to be executed at the sole discretion of the MBCOC, resulting in a maximum potential contract amount of \$283,976 if all option years are exercised.

The indicated yearly and maximum contract amounts are representative but not final pending completion of negotiations.

<b>RESULT:</b>	<b>APPROVED – Agenda Item #5</b>
<b>MOVER:</b>	Ed Tewes, Member
<b>SECONDER:</b>	Christine Pfindt, Vice Chairperson
<b>AYES:</b>	Herrera, Packer, Pfindt, Tewes, Von Runnen
<b>NOES:</b>	None

### 6. Demonstration of the 2016 Measure B Website

Cody Kraatz, Administrator of Social Media & Electronic Communication, provided a presentation, entitled “2016 Measure B Transparency Website.”

Members of the Committee discussed the following: 1) other funding sources; 2) access to the beta website; and 3) posting of information.

**On order of Chairperson Herrera** and there being no objection, the Committee received a demonstration of the 2016 Measure B website.

### 7. (Removed from the Agenda)

Receive an update on 2016 Measure B Program Oversight.

**8. 2016 Measure B Program Activities Update**

Jane Shinn, Senior Transportation Planner - Grants & Fund Allocations, provided a presentation entitled “2016 Measure B Update.”

Members of the Committee discussed decreased tax revenues due to COVID-19.

**On order of Chairperson Herrera** and there being no objection, the Committee received an update on 2016 Measure B Program Activities.

**OTHER**

**9. ANNOUNCEMENTS**

Jim Lawson, Chief External Affairs Officer, announced the following: 1) BART will begin service to San José on June 13, 2020; 2) VTA is working on redesigning bus routes; and 3) the Board Office will poll for availability for a July meeting.

Mr. Flynn noted that Moss Adams will attend the next meeting.

The Committee made the following requests: 1) adding to the agenda an update on the Committee vacancies; and 2) providing the application link to the Committee.

**10. ADJOURNMENT**

**On order of Chairperson Herrera** and there being no objection, the meeting was adjourned 11:24 a.m.

Respectfully submitted,

Thalia Young, Board Assistant  
VTA Office of the Board Secretary