



**CITIZENS ADVISORY
COMMITTEE**

and

**2000 MEASURE A CITIZENS WATCHDOG
COMMITTEE**

Wednesday, February 12, 2020

MINUTES

CALL TO ORDER

The Regular Meeting of the Citizens Advisory Committee (CAC)/2000 Measure A Citizens Watchdog Committee (CWC) was called to order at 4:00 p.m. by Chairperson Schulter in Conference Room B-106, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Represents	Status
Jon Cacciotti	Member	Business & Labor	Present
Nupur Gunjan	Member	Business & Labor	Present
Michelle Huttenhoff	Member	Business & Labor	Present
Steven Lee	Member	Community & Societal Interest	Present
Aaron Morrow	Transitional Member	Community & Societal Interest	Absent
Matthew Quevedo	Member	Business & Labor	Present
Robin Roember	Member	Community & Societal Interest	Present
Martin Schulter	Transitional Chairperson	Community & Societal Interest	Present
Vignesh Swaminathan	Member	Community & Societal Interest	Present
Noel Tebo	Transitional Member	Community & Societal Interest	Excused
Herman Wadler	Transitional Member	Community & Societal Interest	Present

A quorum was present.

2. ORDERS OF THE DAY

Chairperson Schulter noted **Agenda Item 9.**, Rod Diridon, Sr. Presentation would be heard after the Consent Agenda.

M/S/C (Wadler/Swaminathan) to accept the Orders of the Day.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

RESULT:	ACCEPTED [UNANIMOUS] – Orders of the Day
MOVER:	Herman Wadler, Transitional Member
SECONDER:	Vignesh Swaminathan, Vice Chairperson
AYES:	Cacciotti, Gunjan, Huttenhoff, Lee, Quevedo, Roemer, Schulter, Swaminathan, Wadler
NOES:	None
ABSENT:	Morrow, Tebo

3. PUBLIC COMMENT

There was no Public Comment.

4. Committee Staff Report

Manolo Gonzalez-Estay, Government Affairs Policy Analyst and Staff Liaison, reported on the following: 1) summary of actions the VTA Board of Directors (Board) took at their February 6, 2020 meeting; 2) VTA received a grant for NoT on Transit Program, an effort to enhance awareness about human trafficking; 3) BART Active Shooter Training February 9 to February 22, 2020; 4) Youth Summit on Transportation and Climate Change; and 5) welcomed new Committee Member Robin Roemer.

- **Status update on VTA Board Governance Process Assessment**

Stephen Flynn, Senior Policy Analyst, provided an update on the Ad Hoc Board Enhancement Committee (BEC) activities.

On order of Chairperson Schulter and there being no objection, the Committee received the Committee Staff Report.

5. Chairperson's Report

Chairperson Schulter reported on the following: 1) he provided a CAC Chairperson report at the February 6, 2020, VTA Board meeting; and 2) announced Member Tebo has been granted a medical leave extension and hopes to return to the Committee meeting in March 2020; and 3) welcomed new Committee Member Robin Roemer.

COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE CONSENT AGENDAS

6. Regular Meeting Minutes of January 15, 2020

M/S/C (Cacciotti/Wadler) to approve the Regular Meeting Minutes of January 15, 2020.

RESULT:	APPROVED [UNANIMOUS] Consent Agenda Item #6
MOVER:	Cacciotti, Member
SECONDER:	Wadler, Transitional Member
AYES:	Cacciotti, Gunjan, Huttenhoff, Lee, Quevedo, Roemer, Schulter, Swaminathan, Wadler
NOES:	None
ABSENT:	Morrow, Tebo

The Agenda was taken out of order.

CITIZENS ADVISORY COMMITTEE REGULAR AGENDA

9. Rod Diridon, Sr. Presentation

Rod Diridon, Sr., Emeritus Executive Director, Mineta Transportation Institute, provided a presentation entitled “Perspective on the Impact of Climate Change and Transportation in the Silicon Valley.”

Members of the Committee discussed transit villages and completion of rail networks. The Committee thanked Mr. Diridon for his years of dedicated work in the county.

On order of Chairperson Schulter and there being no objection, the Committee received a presentation from Rod Diridon, Sr: "Perspective on the Impact of Climate Change and Transportation in the Silicon Valley."

2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA

7. Independent Auditor Initiation of Compliance Audit of FY19

Mr. Gonzalez-Estay introduced Eugene Ma and Jon Waller, Certified Public Accounting (CPA), Macias, Gini and O’Connell, LLP (MGO), who provided an overview of the staff report and a presentation entitled “Fiscal Year Ended June 30, 2019, Citizens Watchdog Committee (CWC) of the 2000 Measure A Transit Improvement Program,” highlighting: 1) Agenda; 2) Citizens Watchdog Committee (CWC); 3) Risk-based audit approach; and 4) Audit Timeline.

Members of the Committee and MGO staff discussed the following: 1) importance of incorporating bite-sized information for social media; 2) requested an update on how data information is provided in the report; 3) audit history with VTA; 4) risk areas; 5) 2000 Measure A remaining project funding; 6) would like to receive the report earlier; 7) delivery audience; 8) audit timeline; 9) include budget and timeline status; and 10) request MGO return to the Committee with a draft of their findings prior to the release of the final report.

On order of Chairperson Schulter and there being no objection, the Committee received a briefing from the 2000 Measure A Citizens Watchdog Committee's independent compliance auditor and provide input on the proposed audit plan and schedule for performing the compliance audit of Fiscal Year 2019.

CITIZENS ADVISORY COMMITTEE REGULAR AGENDA (Continued)

8. 2020 Citizens Advisory Committee/2000 Measure A Citizens Watchdog Committee Meeting Schedule

Mr. Gonzalez-Estay provided an overview of the staff report.

Members of the Committee and staff discussed meeting logistics and time constraints.

M/S/C (Wadler/Cacciotti) on a vote of 8 ayes to 0 noes to 1 abstention to approve the 2020 Citizens Advisory Committee/2000 Measure A Citizens Watchdog Committee (CAC/CWC) Meeting Schedule. Member Lee abstained.

RESULT:	APPROVED [UNANIMOUS] Agenda Item #8
MOVER:	Wadler, Transitional Member
SECONDER:	Cacciotti, Member
AYES:	Cacciotti, Gunjan, Huttenhoff, Quevedo, Roemer, Schulter, Swaminathan, Wadler
NOES:	None
ABSTAIN:	Lee
ABSENT:	Morrow, Tebo

COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS

10. Citizens Advisory Committee and Citizens Watchdog Committee Work Plans

Member Wadler recommended the following: 1) add a section to the workplan to track referrals and requests that is color coded for level of priority; 2) disband the Workplan Subcommittee; and 3) regularly revisit the status of pending items.

On order of Chairperson Schulter and there being no objection, the Committee reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

OTHER

11. ANNOUNCEMENTS

Transitional Member Wadler announced the Almaden Cycle Touring Club (ACTC) Academy begins on February 22, 2020.

Member Cacciotti referenced the podcast <https://99percentinvisible.org/episode/missing-the-bus/> and requested the link be sent to the Committee.

Chairperson Schuler announced the next CAC/CWC meeting will be on Wednesday, March 11, 2020.

12. ADJOURNMENT

On order of Chairperson Schuler and there being no objection, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Anita McGraw, Board Assistant
VTA Office of the Board Secretary