

Congestion Management Program & Planning Committee

Thursday, December 20, 2018

MINUTES

CALL TO ORDER

The Regular Meeting of the Congestion Management Program & Planning Committee (CMPP) was called to order at 10:00 a.m. by Chairperson Khamis in Conference Room B-106, 3331 North First Street, San José, California.

1. ROLL CALL

Attendee Name	Title	Status
Dev Davis	Alternate Member	N/A
Johnny Khamis	Chairperson	Present
John McAlister	Member	Present
Howard Miller	Alternate Member	Present
Raul Peralez	Vice Chairperson	Present
Rob Rennie	Member	Absent

* Alternates do not serve unless participating as a Member.

A quorum was present.

2. PUBLIC PRESENTATIONS

Roland Lebrun, Interested Citizen, noted his observation of a technical issue with Clipper card readers on some buses and expressed concern on how it may affect bus on-time performance or revenue collection.

Bruce McHenry, Interested Citizen, offered a suggestion about coordination of an alternative transit option through a comprehensive mobile app.

Vice Chairperson Peralez arrived at the meeting and took his seat at 10:05 a.m.

3. ORDERS OF THE DAY

There were no Orders of the Day.

CONSENT AGENDA

4. Regular Meeting Minutes of November 15, 2018

M/S/C (Peralez/McAlister) to approve the Regular Meeting Minutes of November 15, 2018.

5. Sunol Smart Carpool Lane Second Amended and Restated JPA

M/S/C (Peralez/McAlister) to recommend that the VTA Board of Directors authorize the General Manager to enter into a Second Amended and Restated Joint Powers Agreement with Alameda County Transportation Commission in connection with the operations of the I-680 Express Lane.

6. Vehicle Registration Fee (VRF) Annual Report

M/S/C (Peralez/McAlister) to review the status of ongoing Santa Clara County Vehicle Registration Fee (VRF) activity.

7. 2018 TFCA Project Status Report

M/S/C (Peralez/McAlister) to review the status of ongoing Santa Clara County Transportation Fund for Clean Air (TFCA) projects.

RESULT:	APPROVED [UNANIMOUS] – Consent Agenda Items #4 - #7
MOVER:	Raul Peralez, Vice Chairperson
SECONDER:	John McAlister, Member
AYES:	Khamis, McAlister, Miller (Alt.), Peralez
NOES:	None
ABSENT:	None

REGULAR AGENDA

8. Local Program Reserve (LPR) Funding Advance to develop a Vehicle Miles Traveled (VMT) Estimation Tool and Additional funds for the SR 152/SR 156 Interchange Close Out

Marcella Rensi, Deputy Director of Programming & Congestion Management, provided an overview of the staff report.

M/S/C (Miller/Peralez) to recommend that VTA Board of Directors program \$150,000 of Local Program Reserve (LPR) funds to provide the local share of the development of a Vehicle Miles Traveled (VMT) Estimation Tool, to be repaid with a one-time surcharge on Congestion Management Program (CMP) Member Agency fees in Fiscal Year 2020. Also, allocate \$12,684.19 of LPR funds to close out the SR152/SR156 Interchange project.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

RESULT: APPROVED [UNANIMOUS] – Agenda Item #8
MOVER: Howard Miller, Alternate Member
SECONDER: Raul Perez, Vice Chairperson
AYES: Khamis, McAlister, Miller (Alt.), Perez
NOES: None
ABSENT: None

9. VTA Highway Program Cooperative Agreement

Gene Gonzalo, Engineering Group Manager – Capital Program, provided an overview of the staff report.

M/S/C (Perez/McAlister) to recommend that VTA Board of Directors authorize the General Manager to execute Cooperative Agreements with:

1. California Department of Transportation (Caltrans);
2. Cities and Towns of Santa Clara County and the County of Santa Clara; and
3. State and regional agencies such as the California Highway Patrol (CHP) and Metropolitan Transportation Commission (MTC)

for planning, environmental, design, right of way, and construction phases of roadway projects.

RESULT: APPROVED [UNANIMOUS] – Agenda Item #9
MOVER: Raul Perez, Vice Chairperson
SECONDER: John McAlister, Member
AYES: Khamis, McAlister, Miller (Alt.), Perez
NOES: None
ABSENT: None

10. Transit Ridership Trends Review -- Fall 2018

Jay Tyree, Senior Transportation Planner, provided a presentation on transit ridership, highlighting: 1) overview of VTA ridership trends; 2) service level impacts to ridership; 3) peer ridership trends; 4) overview of improvements to four routes since implementation in January 2018; 5) factors contributing to ridership decline; and 6) overview of VTA efforts to increase ridership.

Public Comment

Mr. Lebrun offered the following suggestions: 1) analyze express bus performance; 2) evaluate boardings on the Alum Rock-Santa Teresa line; and 3) conduct an audit of various passenger counting systems to assess possible discrepancies.

Mr. McHenry provided a suggestion regarding a ridesharing app and integration with public transit.

Members of the Committee provided the following comments: 1) suggested to include additional factors contributing to ridership decline in the staff report; 2) suggested clarification on transit network redesign effort in Houston, TX; 3) requested comparative ridership data on the Alum Rock-Santa Teresa line; 4) explore more innovative ways of delivering transit information such as a comprehensive transportation app; 5) leverage authority on infrastructure and assets, such as signal prioritization and maximizing freeway capacity; 6) expressed support for transit signal priority; and 7) suggested West Valley College as a pilot location for commuter shuttle parking.

Members of the Committee and staff discussed efforts and factors that influence transit efficiency. Staff noted land use decisions and policies that prioritize transit should yield marked improvements in transit appeal and performance.

Nuria I. Fernandez, General Manager and CEO, introduced Gary Miskell, Chief Information Officer, who provided a brief overview of efforts related to the improvement of current transit apps and the development of a comprehensive transportation app.

On order of Chairperson Khamis, and there being no objection, the Committee received information on Transit Ridership Trends - Fall 2018.

11. Transit Sustainability Project Update

Lorena Bernal-Vidal, Transportation Planner, provided an overview of the staff report.

Chairperson Khamis expressed concern that changing project metrics does not necessarily address factors behind decline in performance outcomes.

On order of Chairperson Khamis, and there being no objection, the Committee received a report on VTA's Transit Sustainability Project progress.

12. Lifeline Transportation Program and Mobility Assistance Program

Suet Nguyen, Senior Management Analyst, provided an overview of the (MAP) programs, noting: 1) program goals; 2) how unmet transportation needs are addressed; 3) communities served and demographics; 4) service projections; 5) overview of program components and implementation plan; and 6) overview of program budget.

Public Comment

Mr. Lebrun suggested the administration and analysis of the customer satisfaction survey should be done by an independent third party.

On order of Chairperson Khamis, and there being no objection, the Committee received information on Lifeline Transportation Program and the Mobility Assistance Program.

OTHER ITEMS

13. Items of Concern and Referral to Administration

There were no Items of Concern and Referral to Administration.

14. Committee Work Plan

On order of Chairperson Khamis and there being no objection, the Committee reviewed the Work Plan.

15. Committee Staff Report

Chris Augenstein, Director of Planning & Programming and Committee Staff Liaison, provided a brief report of activities in the following areas: 1) programming and grants; 2) bicycle and pedestrian program; and 3) highway/express lanes projects.

16. Chairperson's Report

There was no Chairperson's Report.

17. Determine Consent Agenda for the January 10, 2019, Board of Directors Meeting

CONSENT:

Agenda Item #5. Recommend that the VTA Board of Directors authorize the General Manager to enter into a Second Amended and Restated Joint Powers Agreement with Alameda County Transportation Commission in connection with the operations of the I-680 Express Lane.

Agenda Item #6. Review the status of ongoing Santa Clara County Vehicle Registration Fee (VRF) activity.

Agenda Item #7. Review the status of ongoing Santa Clara County Transportation Fund for Clean Air (TFCA) projects.

Agenda Item #8. Recommend that VTA Board of Directors program \$150,000 of Local Program Reserve (LPR) funds to provide the local share of the development of a Vehicle Miles Traveled (VMT) Estimation Tool, to be repaid with a one-time surcharge on Congestion Management Program (CMP) Member Agency fees in Fiscal Year 2020. Also, allocate \$12,684.19 of LPR funds to close out the SR152/SR156 Interchange project.

Agenda Item #9. Recommend that VTA Board of Directors authorize the General Manager to execute Cooperative Agreements with:

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REGULAR:

Agenda Item #10. Receive information on Transit Ridership Trends - Fall 2018.

Agenda Item #11. Receive report on VTA's Transit Sustainability Project progress.

18. ANNOUNCEMENTS

Ms. Fernandez wished the Committee a wonderful and safe Holiday Season.

Chairperson Khamis expressed appreciation to the Committee for allowing him to serve as its chair for 2018.

19. ADJOURN

On order of Chairperson Khamis, and there being no objection, the meeting was adjourned at 11:37 a.m.

Respectfully submitted,

Michelle Oblena, Board Assistant
VTA Office of the Board Secretary