

## **ADMINISTRATION & FINANCE COMMITTEE**

Thursday, February 20, 2020

12:00 PM

VTA Conference Room B-106

3331 North First Street

San Jose, CA

### **AGENDA**

#### **CALL TO ORDER**

**1. ROLL CALL**

**2. PUBLIC COMMENT:**

This portion of the agenda is reserved for persons desiring to address the Committee on any matter not on the agenda. Speakers are **limited to 2 minutes**. The law does not permit Committee action or extended discussion on any item not on the agenda except under special circumstances. If Committee action is requested, the matter can be placed on a subsequent agenda. All statements that require a response will be referred to staff for reply in writing.

**3. ORDERS OF THE DAY**

#### **CONSENT AGENDA**

**4. ACTION ITEM - Approve the Regular Meeting Minutes of January 23, 2020.**

**5. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute a cost plus fixed fee contract with Jacobs Engineering Group Inc. to perform alternatives analysis and preliminary engineering services for the Project Initiation Document (“PID”) phase of the SR 17 Corridor Congestion Relief Project for the amount of \$544,436.**

6. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute a cost plus fixed fee contract with WSP to perform Engineering Services for the Project Approval and Environmental Document (“PA/ED”) phase of the State Route (“SR”) 237 and Middlefield Road Interchange Improvement Project (“Project”) in the amount of \$989,366.
7. INFORMATION ITEM -Receive the Monthly Investment Report for December 2019.

## **REGULAR AGENDA**

8. ACTION ITEM -Recommend that the VTA Board of Directors review and accept the Fiscal Year 2020 Statement of Revenues and Expenses for the period ending December 31, 2019.
9. ACTION ITEM -Recommend that the VTA Board of Directors:
  - Accept the Phase 1 Concept Layout which was received by the Board of Directors at the December 2019 meeting; and
  - Authorize the General Manager to amend master services agreement (S18156) with Arcadis-Bentham Crouwel Architects by \$1,900,000 for additional services resulting in a combined total contract amount of \$8,333,000.
10. ACTION ITEM -Recommend that the VTA Board of Directors declare, pursuant to the requirements of the California Surplus Lands Act, approximately 6,871 square feet of Santa Clara Valley Transportation Authority (VTA) Parcel B4202 as shown on Attachment A, to be surplus property based on the finding that it is not needed for VTA’s operation of the Vasona light-rail extension or any other VTA activities, and authorize the General Manager to sell the property pursuant to the requirements of the Surplus Land Act.

## **OTHER ITEMS**

11. Items of Concern and Referral to Administration.
12. Review Committee Work Plan. (Srinath)
13. Committee Staff Report. (Srinath)
14. Chairperson's Report. (Carr)
15. Determine Consent Agenda for the March 5, 2020, Board of Directors Meeting.
16. **ANNOUNCEMENTS**
17. **ADJOURN**

In accordance with the Americans with Disabilities Act (ADA) and Title VI of the Civil Rights Act of 1964, VTA will make reasonable arrangements to ensure meaningful access to its meetings for persons who have disabilities and for persons with limited English proficiency who need translation and interpretation services. Individuals requiring ADA accommodations should notify the Board Secretary's Office at least 48-hours prior to the meeting. Individuals requiring language assistance should notify the Board Secretary's Office at least 72-hours prior to the meeting. The Board Secretary may be contacted at ☎ (408) 321-5680 or ✉ board.secretary@vta.org or ☎ (408) 321-2330 (TTY only). VTA's home page is www.vta.org or visit us on 📘 www.facebook.com/scvta. ☎ (408) 321-2300: 中文 / Español / 日本語 / 한국어 / tiếng Việt / Tagalog.

Disclosure of Campaign Contributions to Board Members (Government Code Section 84308) In accordance with Government Code Section 84308, no VTA Board Member shall accept, solicit, or direct a contribution of more than \$250 from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency. Any Board Member who has received a contribution within the preceding 12 months in an amount of more than \$250 from a party or from any agent or participant shall disclose that fact on the record of the proceeding and shall not make, participate in making, or in any way attempt to use his or her official position to influence the decision. A party to a proceeding before VTA shall disclose on the record of the proceeding any contribution in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any Board Member. No party, or his or her agent, shall make a contribution of more than \$250 to any Board Member during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. The foregoing statements are limited in their entirety by the provisions of Section 84308 and parties are urged to consult with their own legal counsel regarding the requirements of the law.

All reports for items on the open meeting agenda are available for review in the Board Secretary's Office, 3331 North First Street, San Jose, California, (408) 321-5680, the Monday, Tuesday, and Wednesday prior to the meeting. This information is available on VTA's website at <http://www.vta.org> and also at the meeting.

**NOTE: THE BOARD OF DIRECTORS MAY ACCEPT, REJECT OR MODIFY  
ANY ACTION RECOMMENDED ON THIS AGENDA.**