

ADMINISTRATION & FINANCE COMMITTEE

Thursday, January 23, 2020

12:00 PM

VTA Conference Room B-106

3331 North First Street

San Jose, CA

AGENDA

CALL TO ORDER

1. ROLL CALL

2. PUBLIC COMMENT:

This portion of the agenda is reserved for persons desiring to address the Committee on any matter not on the agenda. Speakers are **limited to 2 minutes**. The law does not permit Committee action or extended discussion on any item not on the agenda except under special circumstances. If Committee action is requested, the matter can be placed on a subsequent agenda. All statements that require a response will be referred to staff for reply in writing.

3. ORDERS OF THE DAY

- 4. ACTION ITEM -** Conduct voting to determine the Committee's vice chairperson for calendar year 2020.

CONSENT AGENDA

- 5. ACTION ITEM -** Approve the Regular Meeting Minutes of November 21, 2019.
- 6. ACTION ITEM -** Approve the 2020 Administration and Finance (A&F) Committee Meeting Schedule.
- 7. ACTION ITEM -** Recommend that the VTA Board of Directors authorize the General Manager to execute a contract with Rail Surveyors and Engineers, Inc. to perform engineering design services for Pedestrian Gates at certain light rail crossings. The contract shall be for a three-year period for a total value not to exceed \$527,717.

8. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute funding agreements with the City of Cupertino and the Bay Area Air Quality Management District (BAAQMD) to help the City fund the Cupertino On-Demand Community Shuttle Pilot Program using \$423,000 in Transportation Fund for Clean Air (TFCA) funds administered by the Bay Area Air Quality Management District.
9. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute a contract with the lowest responsive and responsible bidder for the construction of the I-280 Foothill Expressway Off-Ramp Improvement Project (Project).

Note: Due to the timing of the bid opening, the bid review is not yet completed. Following the bid review, a revised memorandum will be provided to the Board.
10. INFORMATION ITEM -Receive and file the Annual Interest Rate Swap Report for Period Ending December 31, 2019.
11. INFORMATION ITEM -Receive the Monthly Investment Report for November 2019.
12. INFORMATION ITEM -Review the Quarterly Purchasing Report for October 1 through December 31, 2019.

REGULAR AGENDA

13. ACTION ITEM -Recommend that the Board adopt: (1) a resolution approving the results of VTA's 2019 Monitoring Program; and (2) a resolution approving VTA's 2019 Title VI Program.
14. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to amend construction Contract DB11002F (C700 SSH) Line, Track, Stations, and Systems (LTSS) with Skanska-Shimmick-Herzog Joint Venture, and its partial assignment contract DB11002F (C700 AR) with Aldrich/Rosendin JV by \$11,200,000 resulting in a combined total contract amount of \$932,486,050, and increasing the General Manager's contract amendment authority provided by the VTA Administrative Code from 15% to 25% of this recommended amendment amount.
15. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to enter into an Exclusive Negotiations Agreement (ENA) with Lincoln Property Company for a term of twelve (12) months with a six (6) month extension for negotiation of the proposed terms and conditions of a Lease Option Agreement (LOA) for a Transit-Oriented Development project at the Cerone property. If agreement cannot be reached with Lincoln Property Company during the ENA term, authorize the General Manager to enter into an ENA with TMG Partners.
16. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute a cost plus fixed fee contract with AECOM Technical Services, Inc. to perform the Final Design and Right-of-Way (ROW) Engineering Services for the US 101 Express Lanes Phase 5 Project (Phase 5 Project) for the amount of \$8,730,811.
17. ACTION ITEM -Recommend that the VTA Board of Directors adopt a new Express Bus Partnership Program and a new pilot Vanpool Subsidy Program for implementation in April 2020.

OTHER ITEMS

18. Items of Concern and Referral to Administration.
19. Review Committee Work Plan. (Srinath)
20. Committee Staff Report. (Srinath)
21. Chairperson's Report. (Carr)
22. Determine Consent Agenda for the February 6, 2020 Board of Directors Meeting.
23. **ANNOUNCEMENTS**
24. **ADJOURN**

In accordance with the Americans with Disabilities Act (ADA) and Title VI of the Civil Rights Act of 1964, VTA will make reasonable arrangements to ensure meaningful access to its meetings for persons who have disabilities and for persons with limited English proficiency who need translation and interpretation services. Individuals requiring ADA accommodations should notify the Board Secretary's Office at least 48-hours prior to the meeting. Individuals requiring language assistance should notify the Board Secretary's Office at least 72-hours prior to the meeting. The Board Secretary may be contacted at ☎ (408) 321-5680 or ✉ board.secretary@vta.org or ☎ (408) 321-2330 (TTY only). VTA's home page is www.vta.org or visit us on 📘 www.facebook.com/scvta. ☎ (408) 321-2300: 中文 / Español / 日本語 / 한국어 / tiếng Việt / Tagalog.

Disclosure of Campaign Contributions to Board Members (Government Code Section 84308) In accordance with Government Code Section 84308, no VTA Board Member shall accept, solicit, or direct a contribution of more than \$250 from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency. Any Board Member who has received a contribution within the preceding 12 months in an amount of more than \$250 from a party or from any agent or participant shall disclose that fact on the record of the proceeding and shall not make, participate in making, or in any way attempt to use his or her official position to influence the decision. A party to a proceeding before VTA shall disclose on the record of the proceeding any contribution in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any Board Member. No party, or his or her agent, shall make a contribution of more than \$250 to any Board Member during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. The foregoing statements are limited in their entirety by the provisions of Section 84308 and parties are urged to consult with their own legal counsel regarding the requirements of the law.

All reports for items on the open meeting agenda are available for review in the Board Secretary's Office, 3331 North First Street, San Jose, California, (408) 321-5680, the Monday, Tuesday, and Wednesday prior to the meeting. This information is available on VTA's website at <http://www.vta.org> and also at the meeting.

**NOTE: THE BOARD OF DIRECTORS MAY ACCEPT, REJECT OR MODIFY
ANY ACTION RECOMMENDED ON THIS AGENDA.**