

ADMINISTRATION & FINANCE COMMITTEE

Thursday, January 18, 2018

12:00 PM

VTA Conference Room B-106

3331 North First Street

San Jose, CA

AGENDA

CALL TO ORDER

1. **ROLL CALL**
2. **PUBLIC PRESENTATIONS:**

This portion of the agenda is reserved for persons desiring to address the Committee on any matter not on the agenda. Speakers are **limited to 2 minutes**. The law does not permit Committee action or extended discussion on any item not on the agenda except under special circumstances. If Committee action is requested, the matter can be placed on a subsequent agenda. All statements that require a response will be referred to staff for reply in writing.

3. **ORDERS OF THE DAY**
4. ACTION ITEM - Conduct voting to determine the Committee's vice chairperson for calendar year 2018.

CONSENT AGENDA

5. ACTION ITEM - Approve the Regular Meeting Minutes of December 21, 2017.
6. ACTION ITEM - Approve the 2018 Administration and Finance (A&F) Committee Meeting Schedule.
7. INFORMATION ITEM - Review the Quarterly Purchasing Report for October 1 through December 31, 2017.
8. INFORMATION ITEM - Receive the Monthly Investment Report November 2017.

REGULAR AGENDA

9. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute Task Order #2A for \$693,604 and Task Order #2B for \$3,512,769 with TransCore to perform Design Development Services for the Silicon Valley Express Lanes Program Phase 3 Electronic Toll System (ETS) for a total amount of \$4,206,373, with Task Order #2B to be issued when the 2018 State Transportation Improvement Program (STIP) funds are secured.
10. ACTION ITEM -Recommend that the VTA Board of Directors; 1) Authorize the General Manager to execute all documents required for VTA's acquisition (or possession and use) of the requisite right-of-way, or properties used for replacement rights or public infrastructure, for the VTA Capital Program for Highways and the 2016 Measure B Program, where: (a) the purchase price equals the statutory offer of just compensation established for the property; or (b) the purchase price is within 15% above the statutory offer of just compensation established for the property; and 2) Authorize the General Manager to execute all documents necessary to convey easement rights or fee title for the requisite right-of-way, or replacement rights or public infrastructure, for the VTA Highway Program projects and the 2016 Measure B program, to: (a) utility providers for replacement rights, along with requisite access rights, related to utility relocations; and (b) public agencies for the operation and maintenance of public infrastructure.
11. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to issue a competitive Request for Proposals (RFP) for the Milpitas Transit Center Joint Development site. The solicitation will seek proposals to design, finance, build and operate a Transit-Oriented Development consistent with the Milpitas Transit Area Station Plan, pursuant to a long-term ground lease from VTA. VTA staff will review all submittals and recommend a developer to the Board of Directors for an Exclusive Negotiations Agreement (ENA).

OTHER ITEMS

12. Items of Concern and Referral to Administration.
13. Review Committee Work Plan. (Srinath)
14. Committee Staff Report. (Srinath)
15. Chairperson's Report.
16. Determine Consent Agenda for the February 1, 2018, Board of Directors Meeting.
17. **ANNOUNCEMENTS**
18. **ADJOURN**

<p>In accordance with the Americans with Disabilities Act (ADA) and Title VI of the Civil Rights Act of 1964, VTA will make reasonable arrangements to ensure meaningful access to its meetings for persons who have disabilities and for persons with limited English proficiency who need translation and interpretation services. Individuals requiring ADA accommodations should</p>
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notify the Board Secretary's Office at least 48-hours prior to the meeting. Individuals requiring language assistance should notify the Board Secretary's Office at least 72-hours prior to the meeting. The Board Secretary may be contacted at ☎ (408) 321-5680 or ✉ board.secretary@vta.org or ☎ (408) 321-2330 (TTY only). VTA's home page is www.vta.org or visit us on 📘 www.facebook.com/scvta. ☎ (408) 321-2300: 中文 / Español / 日本語 / 한국어 / tiếng Việt / Tagalog.

Disclosure of Campaign Contributions to Board Members (Government Code Section 84308) In accordance with Government Code Section 84308, no VTA Board Member shall accept, solicit, or direct a contribution of more than \$250 from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency. Any Board Member who has received a contribution within the preceding 12 months in an amount of more than \$250 from a party or from any agent or participant shall disclose that fact on the record of the proceeding and shall not make, participate in making, or in any way attempt to use his or her official position to influence the decision. A party to a proceeding before VTA shall disclose on the record of the proceeding any contribution in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any Board Member. No party, or his or her agent, shall make a contribution of more than \$250 to any Board Member during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. The foregoing statements are limited in their entirety by the provisions of Section 84308 and parties are urged to consult with their own legal counsel regarding the requirements of the law.

All reports for items on the open meeting agenda are available for review in the Board Secretary's Office, 3331 North First Street, San Jose, California, (408) 321-5680, the Monday, Tuesday, and Wednesday prior to the meeting. This information is available on VTA's website at <http://www.vta.org> and also at the meeting.

**NOTE: THE BOARD OF DIRECTORS MAY ACCEPT, REJECT OR MODIFY
ANY ACTION RECOMMENDED ON THIS AGENDA.**