

ADMINISTRATION & FINANCE COMMITTEE

Thursday, August 17, 2017

12:00 PM

VTA Conference Room B-106

3331 North First Street

San Jose, CA

AGENDA

CALL TO ORDER

1. **ROLL CALL**
2. **PUBLIC PRESENTATIONS:**

This portion of the agenda is reserved for persons desiring to address the Committee on any matter not on the agenda. Speakers are **limited to 2 minutes**. The law does not permit Committee action or extended discussion on any item not on the agenda except under special circumstances. If Committee action is requested, the matter can be placed on a subsequent agenda. All statements that require a response will be referred to staff for reply in writing.

3. **ORDERS OF THE DAY**

CONSENT AGENDA

4. ACTION ITEM - Approve the Regular Meeting Minutes of May 18, 2017.
5. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute an agreement with the County of Santa Clara to continue the Transit Assistance program (TAP) for one year with four one-year extensions for an aggregate total of \$1,000,000.
6. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute a two year firm fixed price contract with Toshiba International Corporation in the amount of \$1,531,888.21 to procure various parts to be used in the Toshiba Heating, Ventilation and Air Conditioner (HVAC) units for VTA's light rail vehicles.

7. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute contract amendments with Mark Thomas and Company, Inc. in an amount not to exceed \$410,000, increasing the not-to-exceed total contract value to \$3,728,769 for the SR 237 Express Lanes Project (Project). This authorization would cover the cost of the additional Design Services to complete final design and the cost of Design Services During Construction (DSDC).
8. INFORMATION ITEM -Receive information on a new contract for Silicon Valley Express Lanes Electronic Toll Systems Integration Services with TransCore, LP.
9. INFORMATION ITEM -Receive the report on VTA-ATU Pension Plan Actuarial Valuation as of January 1, 2017.
10. INFORMATION ITEM -Review the Quarterly Purchasing Report for April 1 through June 30, 2017.
11. INFORMATION ITEM -Review the Legislative Update Matrix.

REGULAR AGENDA

12. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to submit Federal Fiscal Year 2017 grant applications and execute grant agreements with the Federal Transit Administration (FTA) for Section 5307 Urbanized Area Formula, Section 5309 New Starts, Section 5337 Fixed Guideway and High Intensity Motorbus, and Section 5339 Bus and Bus Facilities funds.
13. ACTION ITEM -Recommend that the VTA Board of Directors adopt a resolution that approves the Loan Agreement and related documents that are on file with the Board Secretary and authorizes entry into a loan for a not to exceed principal amount of \$24,000,000, (the "Loan") from Western Alliance Business Trust, a wholly-owned affiliate of Western Alliance Bank ("Western Alliance"), to fund costs of the Silicon Valley Express Lanes Program SR 237, Phase 2 Project (the "Project").
14. ACTION ITEM -Recommend that the VTA Board of Directors authorize the General Manager to execute a contract with the lowest responsive and responsible bidder, for the construction of the Electric Bus Charging Infrastructure, Cerone Phase 1 project.

Note: Due to the timing of the bid opening on August 10, 2017, the bid review is not yet completed. Following bid review, a revised memorandum will be provided to the Board.

15. INFORMATION ITEM -Receive the Monthly Investment Report for June 2017.

OTHER ITEMS

16. Items of Concern and Referral to Administration.
17. Review Committee Work Plan. (Srinath)
18. Committee Staff Report. (Srinath)

19. Chairperson's Report. (Hendricks)
20. Determine Consent Agenda for the September 7, 2017, Board of Directors Meeting.
21. **ANNOUNCEMENTS**
22. **ADJOURN**

In accordance with the Americans with Disabilities Act (ADA) and Title VI of the Civil Rights Act of 1964, VTA will make reasonable arrangements to ensure meaningful access to its meetings for persons who have disabilities and for persons with limited English proficiency who need translation and interpretation services. Individuals requiring ADA accommodations should notify the Board Secretary's Office at least 48-hours prior to the meeting. Individuals requiring language assistance should notify the Board Secretary's Office at least 72-hours prior to the meeting. The Board Secretary may be contacted at ☎ (408) 321-5680 or ✉ board.secretary@vta.org or ☎ (408) 321-2330 (TTY only). VTA's home page is www.vta.org or visit us on 📘 www.facebook.com/scvta. ☎ (408) 321-2300: 中文 / Español / 日本語 / 한국어 / tiếng Việt / Tagalog.

Disclosure of Campaign Contributions to Board Members (Government Code Section 84308) In accordance with Government Code Section 84308, no VTA Board Member shall accept, solicit, or direct a contribution of more than \$250 from any party, or his or her agent, or from any participant, or his or her agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency. Any Board Member who has received a contribution within the preceding 12 months in an amount of more than \$250 from a party or from any agent or participant shall disclose that fact on the record of the proceeding and shall not make, participate in making, or in any way attempt to use his or her official position to influence the decision. A party to a proceeding before VTA shall disclose on the record of the proceeding any contribution in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any Board Member. No party, or his or her agent, shall make a contribution of more than \$250 to any Board Member during the proceeding and for three months following the date a final decision is rendered by the agency in the proceeding. The foregoing statements are limited in their entirety by the provisions of Section 84308 and parties are urged to consult with their own legal counsel regarding the requirements of the law.

All reports for items on the open meeting agenda are available for review in the Board Secretary's Office, 3331 North First Street, San Jose, California, (408) 321-5680, the Monday, Tuesday, and Wednesday prior to the meeting. This information is available on VTA's website at <http://www.vta.org> and also at the meeting.

**NOTE: THE BOARD OF DIRECTORS MAY ACCEPT, REJECT OR MODIFY
ANY ACTION RECOMMENDED ON THIS AGENDA.**