



CITIZENS ADVISORY COMMITTEE

and

2000 MEASURE A CITIZENS WATCHDOG COMMITTEE

Wednesday, March 11, 2020

MINUTES

CALL TO ORDER

The Regular Meeting of the Citizens Advisory Committee (CAC)/2000 Measure A Citizens Watchdog Committee (CWC) was called to order at 4:00 p.m. by Chairperson Schulter in Conference Room B-106, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

1. ROLL CALL

Attendee Name	Title	Represents	Status
Jon Cacciotti	Member	Business & Labor	Present
Marcia Cohen Zakai	Member	Community & Societal Interest	Absent
Nupur Gunjan	Member	Business & Labor	Absent
Michelle Huttenhoff	Member	Business & Labor	Absent
Steven Lee	Member	Community & Societal Interest	Present
Aaron Morrow	Transitional Member	Community & Societal Interest	Absent
Matthew Quevedo	Member	Business & Labor	Absent
Robin Roember	Member	Community & Societal Interest	Present
Martin Schulter	Transitional Chairperson	Community & Societal Interest	Present
Vignesh Swaminathan	Member	Community & Societal Interest	Present
Noel Tebo	Transitional Member	Community & Societal Interest	Present
Herman Wadler	Transitional Member	Community & Societal Interest	Present

A quorum was not present and a Committee of the Whole was declared.

Chairperson Schulter welcomed Transitional Member Tebo back to the Committee.

Vice Chairperson Swaminathan took his seat at 4:05 p.m. and a quorum was established.

2. ORDERS OF THE DAY

Chairperson Schulter noted **Agenda Item 8.**, Transit Operations Performance Report FY2020 – Q2, would be removed from the Consent Agenda and placed on the Citizens Advisory Committee Regular Agenda.

M/S/C (Tebo/Wadler) to accept the Orders of the Day.

RESULT:	ACCEPTED [UNANIMOUS] – Orders of the Day
MOVER:	Noel Tebo, Transitional Member
SECONDER:	Herman Wadler, Transitional Member
AYES:	Cacciotti, Lee, Roemer, Schulter, Swaminathan, Tebo, Wadler
NOES:	None
ABSENT:	Cohen Zakai, Gunjan, Huttenhoff, Morrow, Quevedo

3. PUBLIC COMMENT

There was no Public Comment.

4. Committee Staff Report

Manolo Gonzalez-Estay, Government Affairs Policy Analyst and Staff Liaison, reported on the following: 1) summary of actions the VTA Board of Directors (Board) took at their March 5, 2020 meeting; 2) VTA response to COVID-19; 3) VTA’s Automated Service Alerts; and 4) CAC Membership Recruitment.

- **Status Update on VTA Board Governance Process Assessment**

Stephen Flynn, Senior Policy Analyst, provided an update on the Ad Hoc Board Enhancement Committee (BEC) activities.

On order of Chairperson Schulter and there being no objection, the Committee received the Committee Staff Report.

5. Chairperson's Report

Chairperson Schulter provided updates on the CAC Membership Recruitment.

COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE CONSENT AGENDAS

6. Regular Meeting Minutes of February 12, 2020

M/S/C (Wadler/Swaminathan) to approve the Regular Meeting Minutes of February 12, 2020.

7. Valley transportation Plan (VTP) Highway Program Semi-Annual Report Ending December 31, 2019

M/S/C (Wadler/Swaminathan) to receive the Valley Transportation Plan (VTP) Highway Program Semi-Annual Report Ending December 31, 2019.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

8. **(Removed from the Consent Agenda and placed on the Regular Agenda)**

Receive the FY2020 Second Quarter Transit Operations Performance Report.

RESULT:	ACCEPTED [UNANIMOUS] – Consent Agenda Items #6-7
MOVER:	Herman Wadler, Transitional Member
SECONDER:	Vignesh Swaminathan, Vice Chairperson
AYES:	Cacciotti, Lee, Roemer, Schulter, Swaminathan, Tebo, Wadler
NOES:	None
ABSENT:	Cohen Zakai, Gunjan, Huttenhoff, Morrow, Quevedo

2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA

9. **2000 Measure A Semi-Annual Report Ending December 31, 2019**

Ken Ronsse, Deputy Director, Rail & Facilities, and Krishna Davey, Deputy Director, SVRT/BART Capital Program, provided an overview of the staff report and a handout entitled “2000 Measure A Transit Improvement Program.”

Members of the Committee and staff briefly discussed funding commitments and VTA’s BART Silicon Valley Project.

On order of Chairperson Schulter and there being no objection, the Committee received the 2000 Measure A Transit Improvement Program Semi-Annual Report Ending December 31, 2019.

The Agenda was taken out of order.

7. **VTP Highway Program Semi-Annual Report Ending December 31, 2019 (Continued)**

A Member of the Committee commented on the following: 1) highway projects and possible changes as it relates to the recently adopted VTA Resolution of Climate Emergency; 2) suggested adding Vehicle Miles Traveled (VMT) impacts and link Environmental Impact Reports (EIRs) on project pages and; 3) suggested adding data driven information of the project impacts.

On order of Chairperson Schulter and there being no objection, the Committee received the Valley Transportation Plan (VTP) Highway Program Semi-Annual Report Ending December 31, 2019

CITIZENS ADVISORY COMMITTEE REGULAR AGENDA

10. 2021 Better Bus Stops Program

Nikki Diaz, Transportation Planner II, and Jay Tyree, Service Planning & Scheduling Manager, provided an overview of the staff report and a presentation entitled “2021 Better Bus Stops Program.”

Members of the Committee and staff discussed the following: 1) slope/gap deficiencies, pavement improvement and inspection for bicycle safety; 2) project prioritization; 3) bus stop integration with planned Class VI bike lanes; 4) consider the implementation of street trees and landscaping; 5) research on whether adding amenities attracts new riders; 6) whether the North San Jose deficiency plan money is available to this program; 7) using updated ridership data from the New Transit Service Plan (NTSP); 8) consideration of double-sided signs; 9) adding bus stop locations to the system map; 10) locating bus stops closer to the intersection with consideration of transfers in mind; 11) traffic signal priority, and; 12) protected bike way distinction.

On order of Chairperson Schulter and there being no objection, the Committee received VTA’s 2021 Better Bus Stops Program.

8. Transit Operations Performance Report FY2020-Q2

Lalitha Konanur, Operations Systems Supervisor, provided an update on the Transit Operations Performance Report FY2020-Q2.

Members of the Committee made the following comments: 1) suggested adding and tracking the percentage of the population that walks/bikes/or uses transit versus the percentage for car users; and 2) requested further information on any known data or reasons for the Highway 17 decline and paratransit increase.

On order of Chairperson Schulter and there being no objection, the Committee received the Transit Operations Performance Report FY2020-Q2.

COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS

11. Citizens Advisory Committee and Citizens Watchdog Committee Work Plans

Members of the Committee made the following comments: 1) requested the presentation on the Eastridge/Vasona Light Rail extension projects be brought to the Committee; and 2) suggested the Work Plan Subcommittee be disbanded and expressed support for adding a new section to the workplan to track Committee requests.

Members of the Committee and staff discussed VTA’s response to the COVID-19 and its efforts to ensure customer and employee safety.

On order of Chairperson Schulter and there being no objection, the Committee reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

OTHER

12. ANNOUNCEMENTS

Transitional Member Wadler announced Vice Chairperson Swaminathan has joined the Almaden Cycle Touring Club (ACTC) Academy.

Chairperson Schulter announced the next CAC/CWC meeting will be on Wednesday, April 8, 2020.

13. ADJOURNMENT

On order of Chairperson Schulter and there being no objection, the meeting was adjourned at 5:43 p.m.

Respectfully submitted,

Anita McGraw, Board Assistant
VTA Office of the Board Secretary