

## Bicycle & Pedestrian Advisory Committee

Wednesday, March 11, 2020

### MINUTES

#### CALL TO ORDER

The Regular Meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) was called to order at 6:32 p.m. by Vice Chairperson Schimandle in the Auditorium, Building A, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

#### 1. ROLL CALL

Attendee Name	Title	Representing	Status
Brandon Alvarado	Chairperson	City of San José	Present
Stacy Banerjee	Member	City of Los Altos	present
Neil Berman	Member	City of Morgan Hill	Absent
Kristal Caidoy	Member	City of Milpitas	Absent
Barry Chaffin	Member	City of Monte Sereno	Present
Susan Cretekos	Member	Town of Los Altos Hills	Present
Peter Hertan	Member	Town of Los Gatos	Present
Erik Lindskog	Member	City of Cupertino	Absent
Betsy Megas	Member	City of Los Altos	Present
Robert Neff	Member	City of Palo Alto	Present
Carolyn Schimandle	Vice Chairperson	City of Gilroy	Present
David Simons	Member	City of Sunnyvale	Present
Jim Stallman	Member	City of Saratoga	Present
Paul Tuttle	Member	City of Campbell	Present
Greg Unangst	Member	City of Mountain View	Present
Herman Wadler	Member	County of Santa Clara	Present
John Cordes	Ex-Officio	SV Bicycle Coalition	Present
Shiloh Ballard	Alt. Ex-Officio	SV Bicycle Coalition	N/A

**A quorum was present.**

#### 2. ORDERS OF THE DAY

There were no Orders of the Day.

#### 3. PUBLIC COMMENT

Ari Feinsmith, Interested Citizen, commented on bicycle parking at light rail stations.

#### 4. Committee Staff Report

Lauren Ledbetter, Senior Transportation Planner and Staff Liaison, provided an overview of the written staff report, highlighting the following: 1) VTA's response to COVID-19;

2) summary of actions the VTA Board of Directors (Board) took at their March 5, 2020 meeting; 3) VTA’s automated service alerts; 4) 2016 Measure B Bicycle/Pedestrian Capital Project Competitive Grant Program applications; 5) Caltrans District 4 Bicycle Advisory Committee and Pedestrian Advisory Committee Joint Meeting; 6) Local Bicycle and Pedestrian Plans are available for comment; and 7) Association of Pedestrian and Bicycle Professionals Webinar.

Vice Chairperson Schimandle introduced new Members: Stacy Banerjee, representing the City of Los Altos, and Betsy Megas, representing the City of Santa Clara.

Ms. Banerjee and Ms. Megas introduced themselves.

- **Status Update on VTA Board Governance Process Assessment**

Stephen Flynn, Senior Policy Analyst – Grants and Fund Allocations, provided a presentation entitled “Board Governance Assessment Update.”

**On order of Vice Chairperson Schimandle**, and there being no objection, the Committee received the Committee Staff Report.

**5. Santa Clara County Staff Report**

Ellen Talbo, County Transportation Planner, provided a status update on the following: 1) the County’s response to COVID-19; 2) the County Department of Roads and Airports is issuing permits for events; and 3) the City of Sunnyvale’s Active Transportation Plan and the City of San José’s Better Bikeways Plan 2025.

**On order of Vice Chairperson Schimandle**, and there being no objection, the Committee received the Santa Clara County Staff Report.

**6. Chairperson’s Report**

There was no Chairperson’s Report.

**CONSENT AGENDA**

**7. Regular Meeting Minutes of January 15, 2020**

**M/S/C (Wadler/Alvarado)** to approve the Regular Meeting Minutes of January 15, 2020.

<b>RESULT:</b>	<b>APPROVED – Agenda Item #7</b>
<b>AYES:</b>	Alvarado, Chaffin, Cretekos, Lindskog, Megas, Neff, Schimandle, Simons, Stallman, Tuttle, Unangst, Wadler
<b>NOES:</b>	None
<b>ABSTAIN:</b>	Banerjee
<b>ABSENT:</b>	Berman, Caidoy, Hertan

**NOTE:** M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

## REGULAR AGENDA

### 8. Determine the Bicycle and Pedestrian Advisory Committee (BPAC) Chairperson for 2020

Member Stallman withdrew his name from consideration for the position of Chairperson for 2020.

Michelle Oblena, Associate Management Analyst and Advisory Committee Coordinator, provided an overview of the nomination subcommittee's work.

Member Simons nominated Herman Wadler.

**M/S (Neff/Unangst)** to close nominations for Chairperson and to approve the Slate of Nominees for Chairperson for calendar year 2020.

The slate of nominees spoke briefly.

On a vote of 9 votes for Member Alvarado to 3 votes for Member Wadler to 1 abstention to elect a BPAC Chairperson for calendar year 2020. Member Banerjee abstained.

<b>RESULT:</b>	<b>ELECTED– Chairperson for 2020</b>
<b>ALVARADO:</b>	Alvarado, Cretekos, Lindskog, Megas, Neff, Schimandle, Stallman, Tuttle, Unangst
<b>WADLER:</b>	Chaffin, Simons, Wadler
<b>ABSTAIN:</b>	Banerjee
<b>ABSENT:</b>	Berman, Caidoy, Hertan

Vice Chairperson Schimandle relinquished her seat and Chairperson Alvarado presided over the remainder of the meeting.

### 9. 2021 Better Bus Stops Program

Nikki Diaz, Transportation Planner II, provided a presentation entitled “2021 Better Bus Stops Program.”

The Committee discussed the following: 1) follow up on the upgraded bus stops to see if ridership is increased; 2) the cost per stop; and 3) making bus stops user friendly.

#### Public Comment

Mr. Feinsmith suggested that VTA paint a box to note smaller bus stops without shelters.

**On order of Chairperson Alvarado**, and there being no objection, the Committee received information about VTA's 2021 Better Bus Stops program.

**NOTE:** M/S MEANS MOTION AND SECONDED.

**10. VTA-Led 2016 Measure B Projects**

Ms. Ledbetter provided a presentation entitled “VTA-Led 2016 Measure B Projects.”

**Public Comment**

Mr. Feinsmith inquired about updating the westside of Tasman.

Members of the Committee discussed the following: 1) coordination with Caltrain electrification; and 2) trail upgrades.

**On order of Chairperson Alvarado**, and there being no objection, the Committee reviewed VTA proposed projects for 2016 Measure B Capital Project Competitive Program.

**11. County Projects 2016 Measure B Bicycle and Pedestrian Category**

Ms. Talbo introduced Paul Pascoal, County of Santa Clara Associate Civil Engineer, who provided a presentation, entitled “Alum Rock Ave. Trail Project: Phase 1-County Portion.”

**On order of Chairperson Alvarado**, and there being no objection, the Committee reviewed County proposed projects for 2016 Measure B Bicycle and Pedestrian Capital Projects call for projects.

**OTHER**

**12. Reports from BPAC Subcommittees**

There were no BPAC Subcommittee Reports.

**13. BPAC Work Plan**

Ms. Ledbetter provided an overview of the work plan and provided a list of items in the queue.

Members of the Committee added the following items to the work plan: 1) public input process for bicycle and pedestrian projects on public rights of way funded by private entities; and 2) Manila Avenue bicycle improvements in Mountain View.

**On order of Chairperson Alvarado**, and there being no objection, the Committee reviewed the BPAC Work Plan.

**14. ANNOUNCEMENTS**

Vice Chairperson Schimandle announced that the Gilroy High School Safe Routes to School club won an award for helping middle schools start their clubs.

Member Stallman encouraged Members to reach out to him about setting speed limits in their cities.

Member Unangst noted that the Mountain View BPAC meeting was canceled because of COVID-19 concerns.

Member Simons would like to see more interaction between Sunnyvale and Santa Clara and possibly VTA.

Member Wadler announced that the Bike Academy includes a traffic engineer who designs protected bike lanes.

Member Chaffin announced that Monte Sereno is going to improve safety on Highway 9 and is looking for input.

Member Neff announced the following: 1) the Palo Alto City Council reviewed the Ross Road bike overcrossing; 2) six High Intensity Activated Crosswalk (HAWK) signals have been turned on by Caltrans; and 3) a recent fatality involving a student riding on the sidewalk who hit by a car making a right turn.

Member Tuttle announced that safety improvements along Harriett Avenue in Campbell are being made, including a HAWK system.

Member Megas announced that the Santa Clara City Council accepted the City's first pedestrian plan.

Ex-Officio Member Cordes announced an April 11, 2020 infrastructure ride in Palo Alto.

Chairperson Alvarado announced that the San José City Council approved an \$8 million budget for the Vision Zero action plan.

**15. ADJOURNMENT**

**On order of Chairperson Alvarado** and there being no objection, the meeting was adjourned at 8:47 p.m.

Respectfully submitted,

Thalia Young, Board Assistant  
VTA Office of the Board Secretary