

Technical Advisory Committee

Wednesday, January 15, 2020

MINUTES

CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee (TAC) was called to order at 1:30p.m. by Chairperson Cameron in Conference Room B-106, Santa Clara Valley Transportation Authority (VTA), 3331 North First Street, San José, California.

1. ROLL CALL

Attendee Name	Title	Status
Girum Awoke	Vice Chairperson (Gilroy)	Present
Nichol Bowersox	Member (Los Altos Hills)	Absent
Dawn Cameron	Chairperson (Mountain View)	Present
Todd Capurso	Member (Campbell)	Present
Steve Chan	Alternate Member (Milpitas)	Absent
John Cherbone	Member (Saratoga)	Present
Scott Creer	Member (Morgan Hill)	Absent
Steve Erickson	Member (Milpitas)	Absent
Harry Freitas	Alternate Member (Santa Clara County)	N/A
David Gittleson	Alternate Member (Morgan Hill)	Present
Zahir Gulzadah	Member (San Jose)	Present
Gary Heap	Alternate Member (Gilroy)	N/A
Jessica Kahn	Member (Monte Sereno)	Present
Philip Kamhi	Member (Palo Alto)	Present
Helen Kim	Alternate Member (Mountain View)	N/A
Roger Lee	Member (Cupertino)	Present
Michael Liw	Member (Santa Clara)	Present
Matt Morley	Member (Los Gatos)	Absent
Barry Ng	Member (Santa Clara County)	Present
Dennis Ng	Member (Sunnyvale)	Present
Macedonio Nunez	Alternate Member (Saratoga)	N/A
Amy Olay	Alternate Member (Campbell)	N/A
Lisa Petersen	Alternate Member (Los Gatos)	Present
Jim Sandoval	Member (Los Altos)	Absent
Carol Shariat	Alternate Member (Santa Clara)	N/A
Sylvia Star-Lack	Alternate Member (Palo Alto)	N/A
David Stillman	Alternate Member (Cupertino)	N/A
Lillian Tsang	Alternate Member (Sunnyvale)	N/A
Jessica Zenk	Alternate Member (San Jose)	N/A

Nick Saleh	Ex-Officio Member	Present
Pilar Lorenzana	Ex-Officio Member	Absent
Therese Trivedi	Alternate Ex-Officio Member	N/A
Ngoc Nguyen	Ex-Officio Member	Absent
Fariba Zohoury	Alternate Ex-Officio Member	N/A
Chris Hakes	Alternate Ex-Officio Member	N/A

A quorum was present.

2. **ORDERS OF THE DAY**

There were no Orders of the Day.

Member John Cherbone arrived at the meeting and took his seat 1:35 p.m.

3. **PUBLIC PRESENTATIONS**

There were no Public Presentations.

4. **Committee Staff Report**

Scott Haywood, Deputy Director, Transit Planning and Capital Development and Staff Liaison, provided a report highlighting the following: 1) summary of actions the VTA Board of Directors (Board) took at their January 9, 2020 meeting; 2) Board Chairperson Cindy Chavez' focus areas for 2020 include climate change, stronger partnerships, promoting women and sustaining operations; 3) New Transit Service launch in late December 2019, and; 4) 2016 Measure B Bicycle/Pedestrian Capital Projects Competitive Grant Program.

On order of Chairperson Cameron, and there being no objection, the Committee received the Committee Staff Report.

Ex-Officio Nick Saleh arrived at the meeting and took his seat 1:40 p.m.

5. **Chairperson's Report**

There was no Chairperson's report.

6. **Reports from TAC Working Groups**

- **Capital Improvement Program (CIP)**

There was no CIP report.

- **Systems Operations & Management (SOM)**

Eugene Maeda, Senior Transportation Planner - Traffic Engineer, noted that the SOM Working Group met on December 11, 2019 and elected a chair and vice chair for 2020.

On order of Chairperson Cameron, and there being no objection, the Committee received the reports from the TAC Working Groups.

CONSENT AGENDA

7. Regular Meeting Minutes of November 13, 2019

M/S/C (D. Ng/Capurso) to approve the Regular Meeting Minutes of November 13, 2019.

8. 2019 TFCA Project Status Report

M/S/C (D. Ng/Capurso) to review the status of ongoing Santa Clara County Transportation Fund for Clean Air County Program Manager (TFCA CPM) projects.

9. Vehicle Registration Fee (VRF) Annual Report

M/S/C (D. Ng/Capurso) to review the status of ongoing Santa Clara County Vehicle Registration Fee (VRF) activity.

10. Programmed Project Monitoring – Quarterly Report

M/S/C (D. Ng/Capurso) to receive the Programmed Projects Quarterly Monitoring Report for October - December 2019.

RESULT:	APPROVED – Agenda Items #7-10
MOVER:	D. Ng
SECONDER:	Capurso
AYES:	Awoke, Cameron, Capurso, B. Ng, Gittleson, Gulzadah, Kahn, Kamhi, Lee, Liw, Petersen, D. Ng, Cherbone
NOES:	None
ABSENT:	Bowersox, Chan, Erickson, Sandoval

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

11. Conduct Voting to Determine the Technical Advisory Committee (TAC) Chairperson and Vice Chairperson

Michelle Oblena, Associate Management Analyst and Advisory Committee Coordinator, provided an overview of the staff report.

M/S/C (Lee/Capurso) to close nominations and elect Member Cameron as the TAC Chairperson for 2020 and Member Awoke as the TAC Vice Chairperson for 2020.

RESULT:	ELECTED CHAIRPERSON & VICE CHAIRPERSON– Agenda Item #11
MOVER:	Lee
SECONDER:	Capurso
AYES:	Awoke, Cameron, Capurso, B. Ng, Gittleson, Gulzadah, Kahn, Kamhi, Lee, Liw, Petersen, D. Ng, Cherbone
NOES:	None
ABSENT:	Bowersox, Chan, Erickson, Sandoval

12. 2020 Technical Advisory Committee Meeting Schedule

M/S/C (Petersen/Kamhi) to approve the 2020 Technical Advisory Committee Meeting Schedule.

RESULT:	APPROVED – Agenda Item #12
MOVER:	Petersen
SECONDER:	Kamhi
AYES:	Awoke, Cameron, Capurso, B. Ng, Gittleson, Gulzadah, Kahn, Kamhi, Lee, Liw, Petersen, D. Ng, Cherbone
NOES:	None
ABSENT:	Bowersox, Chan, Erickson, Sandoval

13. Vehicle Registration Fee Countywide Program Cycle 3

Amin Surani, Principal Transportation Planner, provided an overview of the staff report.

M/S/C (Awoke/Gulzadah) to recommend that the VTA Board of Directors program a total of \$9.7 million in Vehicle Registration Fee (VRF) Countywide Program funds to projects.

RESULT: APPROVED – Agenda Item #13
MOVER: Awoke
SECONDER: Gulzadah
AYES: Awoke, Cameron, Capurso, B. Ng, Gittleson, Gulzadah, Kahn, Kamhi, Lee, Liw, Petersen, D. Ng, Cherbone
NOES: None
ABSENT: Bowersox, Chan, Erickson, Sandoval

14. Express Bus Partnership Program Service Plan

Janice Soriano, Sr. Transportation Planner, provided a presentation entitled Express Bus Partnership Program.

A brief discussion ensued regarding pilot operations and administration, service to South County, and outreach efforts.

M/S/C (Kamhi/Gulzadah) to recommend that the VTA Board of Directors adopt a new Express Bus Partnership Program and a new pilot Vanpool Subsidy Program for implementation in April 2020.

RESULT: APPROVED – Agenda Item #14
MOVER: Kamhi
SECONDER: Gulzadah
AYES: Awoke, Cameron, Capurso, B. Ng, Gittleson, Gulzadah, Kahn, Kamhi, Lee, Liw, Petersen, D. Ng, Cherbone
NOES: None
ABSENT: Bowersox, Chan, Erickson, Sandoval

15. Countywide Education/Encouragement Activities 2020-2021

Lauren Ledbetter, Sr. Transportation Planner; and Alisa Campbell, Santa Clara County Public Health Department, provided a presentation entitled Countywide Education and Encouragement Program.

On order of Chairperson Cameron, and there being no objection, the Committee received a report from VTA and County Public Health staff on the countywide education and encouragement activities planned for 2020 and 2021.

16. FY 2019 Transportation Systems Monitoring Program Report

Mr. Maeda provided a presentation entitled Annual FY 2019 Transportation Systems Monitoring Program (TSMP) Report.

On order of Chairperson Cameron, and there being no objection, the Committee received the Annual FY 2019 Transportation Systems Monitoring Program (TSMP) Report.

OTHER

17. Update on MTC Activities and Initiatives

There was no update on MTC activities and initiatives.

18. Update on Caltrans Activities and Initiatives

Nick Saleh, Ex-Officio, Caltrans, provided a brief report on 1) State Route 280; 2) safety initiative during construction and 3) new initiative on pedestrian signals.

19. Update on Santa Clara Valley Water District (SCVWD) Activities and Initiatives

There was no update on SCVWD activities and initiatives.

20. Committee Work Plan

On order of Chairperson Cameron, and there being no objection, the Committee reviewed the TAC Committee Work Plan.

21. ANNOUNCEMENTS

There were no Announcements.

22. ADJOURNMENT

On order of Chairperson Cameron, and there being no objection, the meeting was adjourned at 3.10 p.m.

Respectfully submitted,

Audrey Amort, Board Assistant
VTA Office of the Board Secretary