



**CITIZENS ADVISORY  
COMMITTEE**

**and**

**2000 MEASURE A CITIZENS WATCHDOG  
COMMITTEE**

Wednesday, January 15, 2020

**MINUTES**

**CALL TO ORDER**

The Regular Meeting of the Citizens Advisory Committee (CAC)/2000 Measure A Citizens Watchdog Committee (CWC) was called to order at 4:07 p.m. by Chairperson Schuler in Conference Room B-106, VTA River Oaks Campus, 3331 North First Street, San Jose, California.

**1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Represents</b>	<b>Status</b>
Jon Cacciotti	Member	Business & Labor	Present
Aneliza Del Pinal	Vice Chairperson	Community & Societal Interest	Absent
Nupur Gunjan	Member	Business & Labor	Present
Michelle Huttenhoff	Member	Business & Labor	Absent
Steven Lee	Member	Community & Societal Interest	Present
Aaron Morrow	Transitional Member	Community & Societal Interest	Present
Aboubacar Ndiaye	Member	Business & Labor	Present
Matthew Quevedo	Member	Business & Labor	Absent
Martin Schuler	Transitional Chairperson	Community & Societal Interest	Present
Vignesh Swaminathan	Member	Community & Societal Interest	Present
Noel Tebo	Transitional Member	Community & Societal Interest	
Herman Wadler	Transitional Member	Community & Societal Interest	Present

**A quorum was present.**

**2. ORDERS OF THE DAY**

Chairperson Schulter noted **Agenda Item 11.**, Review of 2000 Measure A Citizen Watchdog Committee Duties, Responsibilities and Limitations would be heard as the first item on the 2000 Measure A Citizens Watchdog Committee Regular Agenda.

Member Lee requested **Agenda Item #7.**, Vehicle Registration Fee Countywide Program Cycle 3, be removed from the consent agenda and placed on the regular agenda.

**M/S/C (Lee/Swaminathan)** to accept the Orders of the Day.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS] – Orders of the Day</b>
<b>MOVER:</b>	Steven Lee, Member
<b>SECONDER:</b>	Vignesh Swaminathan, Member
<b>AYES:</b>	Cacciotti, Gunjan, Lee, Morrow, Schulter, Swaminathan, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Del Pinal, Huttenhoff, Ndiaye, Quevedo, Tebo

**3. PUBLIC COMMENT**

Aaron Morrow commented on his request for paratransit data.

Member Ndiaye arrived at the meeting at 4:11 p.m.

**4. Committee Staff Report**

Manolo Gonzalez-Estay, Government Affairs Policy Analyst and Staff Liaison, reported on the following: 1) summary of actions the VTA Board of Directors (Board) took at their January 9, 2020 meeting and noting Board chair priorities; 2) New Transit Service Rollout, and; 3) CAC Membership Recruitment.

Member Morrow queried about the severe stacking on Bus Service Routes 22 and 522, noting the buses were all empty. Staff noted they would follow-up.

Stephen Flynn, Senior Policy Analyst, provided an update on the Ad Hoc Board Enhancement Committee (BEC) activities.

Member Morrow requested staff e-mail the Committee the link to Ad Hoc BEC information.

**On order of Chairperson Schulter** and there being no objection, the Committee received the Committee Staff Report.

**NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.**

5. **Chairperson's Report**

Chairperson Schulter reported on the following: 1) he provided a CAC Chairperson report at the January 9, 2020, VTA Board meeting, and; 2) CAC Membership Recruitment.

**COMBINED CAC AND 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE CONSENT AGENDAS**

6. **Regular Meeting Minutes of December 11, 2019**

M/S/C (Morrow/Wadler) to approve the Regular Meeting Minutes of December 11, 2019.

7. **(Removed from the Consent Agenda and placed on the Regular Agenda.)**

Recommend that the VTA Board of Directors program a total of \$9.7 million in Vehicle Registration Fee (VRF) Countywide Program funds to projects.

8. **CAC 2019 Year-End Attendance Report**

M/S/C (Morrow/Wadler) to receive the Citizens Advisory Committee (CAC) 2019 Year-End Attendance Report.

9. **Vehicle Registration Fee (VRF) Annual Report**

M/S/C (Morrow/Wadler) to review the status of ongoing Santa Clara County Vehicle Registration Fee (VRF) activity.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS] Consent Agenda Items #6 &amp; 8-9</b>
<b>MOVER:</b>	Morrow, Transitional Member
<b>SECONDER:</b>	Wadler, Transitional Member
<b>AYES:</b>	Cacciotti, Gunjan, Lee, Morrow, Ndiaye, Schulter, Swaminathan, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Del Pinal, Huttenhoff, Quevedo, Tebo

**The Agenda was taken out of order.**

## 2000 MEASURE A CITIZENS WATCHDOG COMMITTEE REGULAR AGENDA

### 11. Review of 2000 Measure A Citizen Watchdog Committee Duties, Responsibilities and Limitations

Michelle Oblena, Associate Management Analyst and Advisory Committee Coordinator provided an overview of the staff report.

**On order of Chairperson Schulter** and there being no objection, the Committee received the annual review of the Citizens Watchdog Committee's ballot-specified duties, responsibilities and limitations.

### 10. Consider Exercising Option Year on Compliance Audit Contract with Macias, Gini and O'Connell LLP

Ms. Oblena and Stephen Flynn, Sr. Policy Analyst, provided an overview of the option to extend the Compliance Audit Contract with Macias, Gini and O'Connell (MGO) LLP.

Members of the Committee discussed the following: 1) fund swaps; 2) auditor selection process, and; 3) MGO historical performance.

**M/S/C (Cacciotti/Wadler)** to consider exercising the option to extend the contract with Macias, Gini & O'Connell LLP (MGO) for independent compliance auditing services to the 2000 Measure A Citizens Watchdog Committee (CWC), at a cost of \$29,700 for the Fiscal Year 2019 audit cycle.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS] Agenda Items #10</b>
<b>MOVER:</b>	Cacciotti, Member
<b>SECONDER:</b>	Wadler, Transitional Member
<b>AYES:</b>	Cacciotti, Gunjan, Lee, Morrow, Ndiaye, Schulter, Swaminathan, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Del Pinal, Huttenhoff, Quevedo, Tebo

## CITIZENS ADVISORY COMMITTEE REGULAR AGENDA

### 12. Election Process for 2020 Citizens Advisory Committee Leadership: Conduct Elections

Ms. Oblena provided a brief overview of the election process, noting the Nomination Subcommittee nominated the following slate of candidates for the 2020 Vice Chairperson election: Members Michelle Huttenhoff, Aaron Morrow, and Vignesh Swaminathan.

**M/S (Wadler/Swaminathan)** to close the nominations for Vice Chairperson for calendar year 2020.

**M/S (Wadler/Swaminathan)** to approve the slate of Nominees for Vice Chairperson for calendar year 2020.

The slate of candidates spoke briefly. Member Ndiaye spoke on behalf of Member Huttenhoff.

**On a vote of 7 ayes to 1 noes** Member Swaminathan was elected as Vice Chairperson for 2020.

<b>RESULT:</b>	<b>ELECT VIGNESH SWAMINATHAN AS 2020 VICE CHAIRPERSON - Agenda Item #12</b>
<b>MOVER:</b>	Wadler, Transitional Member
<b>SECONDER:</b>	Morrow, Transitional Member
<b>AYES:</b>	Cacciotti, Lee, Morrow, Ndiaye, Schuler, Swaminathan, Wadler
<b>NOES:</b>	Gunjan
<b>ABSENT:</b>	Del Pinal, Huttenhoff, Quevedo, Tebo

**13. (Deferred to the February 12, 2020 CAC/CWC Meeting.)**

Approve the 2020 Citizens Advisory Committee/2000 Measure A Citizens Watchdog Committee (CAC/CWC) Meeting Schedule. Further, the matter will be heard at the regularly scheduled February 12, 2020, CAC/CWC meeting.

<b>RESULT:</b>	<b>DEFERRED - Agenda Item #13</b>
<b>MOVER:</b>	Morrow, Transitional Member
<b>SECONDER:</b>	Cacciotti, Member
<b>AYES:</b>	Cacciotti, Gunjan, Lee, Morrow, Ndiaye, Schuler, Swaminathan, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Del Pinal, Huttenhoff, Quevedo, Tebo

**14. Express Bus Partnership Program Service Plan**

Janice Soriano, Senior Transportation Planner, provided a presentation on the Express Bus Partnership Program and the Vanpool Pilot Program.

Members of the Committee and staff discussed the following: 1) flexibility of increasing the subsidy; 2) prioritize Express Bus trips on express lanes to incentivize investment in the Express bus network; 3) ensure a sense of permanency on Express bus routes design so that the service and markets served do not fluctuate too frequently; 4) emphasize that routes are not permanent during the pilot program; 5) utilize social media; 6) work with real estate developers; and 7) consider implementing other commute solutions such as Scoop and Waze Carpool.

Member Cacciotti left his seat at 5:28 p.m.

**M/S/C (Wadler/Morrow)** to recommend that the VTA Board of Directors adopt a new Express Bus Partnership Program and a new pilot Vanpool Subsidy Program for implementation in April 2020.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS] Agenda Item #14</b>
<b>MOVER:</b>	Wadler, Transitional Member
<b>SECONDER:</b>	Morrow, Transitional Member
<b>AYES:</b>	Gunjan, Lee, Morrow, Ndiaye, Schulter, Swaminathan, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Cacciotti, Del Pinal, Huttenhoff, Quevedo, Tebo

Member Cacciotti returned to his seat at 5:34 p.m.

**15. Rod Diridon, Sr. Presentation**

Rod Diridon, Sr. Emeritus Executive Director, Mineta Transportation Institute, provided a presentation entitled “Rapid Transit Development Project,” highlighting the historical perspective of public transportation in Silicon Valley.

Members of the Committee discussed connectivity and regional interests. The Committee thanked Mr. Diridon for his years of dedicated work in the county.

**On order of Chairperson Schulter** and there being no objection, the Committee received the guest presentation.

**7. Vehicle Registration Fee Countywide Program Cycle 3**

Member Gunjan commented on the importance of clarifying the safety and security language.

**M/S/C (Lee/Wadler)** on a vote of 7 ayes to 0 noes to 1 recusal to recommend that the VTA Board of Directors program a total of \$9.7 million in Vehicle Registration Fee (VRF) Countywide Program funds to projects. Member Cacciotti recused.

<b>RESULT:</b>	<b>APPROVED - Agenda Item #7</b>
<b>MOVER:</b>	Lee, Member
<b>SECONDER:</b>	Wadler, Transitional Member
<b>AYES:</b>	Gunjan, Lee, Morrow, Ndiaye, Schuler, Swaminathan, Wadler
<b>NOES:</b>	None
<b>ABSENT:</b>	Del Pinal, Huttenhoff, Quevedo, Tebo
<b>RECUSAL:</b>	Cacciotti

## **COMBINED CAC AND CITIZENS WATCHDOG COMMITTEE ITEMS**

### **16. Citizens Advisory Committee and Citizens Watchdog Committee Work Plans**

**On order of Chairperson Schuler** and there being no objection, the Committee reviewed the Citizens Advisory Committee and Citizens Watchdog Committee Work Plans.

## **OTHER**

### **17. ANNOUNCEMENTS**

Chairperson Schuler announced the next CAC/CWC meeting will be on Wednesday, February 12, 2020.

### **18. ADJOURNMENT**

**On order of Chairperson Schuler** and there being no objection, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Anita McGraw, Board Assistant  
VTA Office of the Board Secretary